



The Manager of Estimating will have responsibility over the day-to-day management, supervision, and coordination of Purvis Industries and KMEC's Estimating Team. Ensure estimating objectives are achieved in a manner consistent with the business unit objectives as set by the General Manager.

Responsibilities:

- Oversee the estimating team, assigning job tasks as necessary to support the business unit objectives as set by the General Manager.
- Follow and enforce all rules and procedures established by Purvis Industries and KMEC.
- Develop and maintain the estimating tools, systems and processes.
- Apply the estimating tools, systems and processes to achieve as accurate as feasible estimation of costs.
- Train and develop subordinates in estimating.
- Coordinate with the Commercial team to implement our commercial strategy in the development of estimates.
- Coordinate with the Manager of Engineering to implement our engineering strategy in the development of estimates.
- Coordinate with the Shop Manager to implement our manufacturing strategy in the development of estimates.
- Coordinate with Procurement, Engineering and Accounting to understand and evaluate actual cost versus estimated cost for implementation into future estimating tools, systems and processes.
- Read, evaluate and understand customer provided bid packages and specifications for application into our estimates.
- Apply his or her general experiences into the development of the estimates and look for potential alternatives to the customers supplied system to improve the system being estimated.
- Prioritize and plan work activities using time efficiently
- Establish and maintain necessary work schedules to meet the project needs while maintaining control of the established budget
- Organizes and maintains an accurate record keeping process for estimates created and our success and failure rates.

Job Requirements:

- Regular work attendance is required
- Must be willing to work between 45 and 60 hours weekly and weekends as needed to achieve the estimated workload in a timely manner.
- Must be physically capable to perform all essential duties of the job including occasional travel to project sites where the walking and climbing of equipment in hot inclement weather conditions will be likely.



- Treat people with respect, keeps commitments, inspires the trust of others, works with integrity and ethically, upholds organizational values
- Be self-motivated, able to take instructions and use sound judgment in day to day decision making
- Ability to handle multiple priorities simultaneously is required
- Must be able to work with a team, take direction from supervisors, keep required work schedules, focus attention on details, and follow work rules
- Ability to efficiently present information in a one on one setting and in small group situations to customer, clients and other employees.
- Must possess and maintain a valid motor vehicle operator's license
- Ability to attain and maintain TWIC (Transportation Worker Identification Credential) as issued by TSA (Transportation Security Administration)
- May be required to work extended hours/days in hot, cold, and dusty work conditions
- Should be well versed in the use CAD software, preferably AutoCAD to be utilize, make and revise proposal drawings as needed to include with the estimate.
- Required to have high functionality in Microsoft Excel and Project a working knowledge of the Microsoft Office operating system and applications including; Word, Access, and PowerPoint.

Education Requirements:

- Bachelor of Science degree in Engineering; five years' related experience in estimating and ten years' experience in material handling.
- Professional Engineering license in Mechanical or Structural Engineering.

Purvis Industries/KMEC offers a professional environment with competitive salary and benefits that include medical, dental/vision, Life, and 401k matching, as well as an aggressive vacation schedule.

Purvis Industries/KMEC is an Equal Opportunity Employer and promotes a drug free workplace.



10500 North Stemmons Freeway • Dallas, Texas 75220 • Phone: 214-358-5500 • Fax: 214-358-5515

www.purvisindustries.com